



EASTERN SHIRES
PURCHASING
ORGANISATION

A LOCAL AUTHORITY PURCHASING AND DISTRIBUTION CONSORTIUM

CONSORTIUM SECRETARY: JOHN SINNOTT, MA, Dipl. P.A.,
CHIEF EXECUTIVE, LEICESTERSHIRE COUNTY COUNCIL

Date: 6 September 2022
My Ref: CT/ESPO
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To: Members of the ESPO Management Committee

Dear Member,

ESPO MANAGEMENT COMMITTEE

A meeting of the Management Committee will be held on Wednesday, 14 September 2022 at 10.30am **via Microsoft teams.**

Yours faithfully,

Cat Tuohy
for Consortium Secretary

AGENDA

<u>Item</u>	<u>Report by</u>
1. Appointment of Chairman.	
2. Minutes of the meeting held on 29 June 2022.	(Pages 3 - 10)
3. To advise of any items that the Chairman has decided to take as urgent elsewhere on the agenda.	
4. Declarations of interests in respect of items on this agenda.	
5. Items referred by the Finance and Audit Subcommittee.	
<i>There are no specific items referred.</i>	
6. Director's Progress update.	Director (Pages 11 - 22)

7. Date of Future Meetings.

Future meetings of the Committee are scheduled to take place on the following dates at 10.30am:

Wednesday 16 November 2022

Wednesday 22 March 2023

Wednesday 28 June 2023

Wednesday 20 September 2023

Wednesday 15 November 2023

8. Any other items which the Chairman has decided to take as urgent.

9. Exclusion of the Public.

The public are likely to be excluded during consideration of the remaining item in accordance with Section 100(A)(4) of the Local Government Act 1972 (Exempt Information).

10. Supplementary Information Informing the Director's Progress Update.

Director

(Pages 23 - 36)